

ANTHROPOLOGY/ARCHAEOLOGY

What can I do with this major?

AREAS	EMPLOYERS	STRATEGIES
EDUCATION Teaching Research Administration Library/Information science Community education Higher education: Admissions Financial aid Academic advising Development Alumni affairs International education & programs abroad Career services Residence life Student activities Greek life Orientation Leadership	Universities/Colleges/Community Colleges University research institutes or laboratories Campus museums Zoos Nature centers	Earn a Ph.D in Anthropology for university and college faculty positions or an M.A./M.S. for community college positions. Earn a graduate degree in College Student Affairs, Library/Information Science, or related field for work in student affairs, administration, or libraries. Gain research experience by assisting professors or participating in independent studies. Maintain a high GPA and develop strong personal recommendations. Develop excellent communication and presentation skills. Get involved in campus leadership positions such as Resident Assistant, Peer Advisor, or Admissions Tour Guide.

MUSEUMS AND ARCHIVES

Functions: Curation/Management/Administration Acquisition Preservation/Conservation/Restoration Arrangement Cataloguing/Categorizing Exhibition/Installation Describing Analyzing Authenticating Maintaining records Research Education Development	Natural history or history museums Historical homes Art galleries Libraries Special collections Historical societies Universities and colleges State and local government Federal government, particularly the National Archives and Records Administration Corporations Nonprofit organizations Research institutions	Earn a graduate degree in museum studies, conservation, information science, or related areas. Research prerequisites and take the necessary courses. The most competitive candidates may have more than one graduate degree. Acquire strong computer knowledge and experience. Obtain an internship in a related organization. Volunteer at campus or community museums. Get involved with relevant student organizations. Develop excellent written and oral communication skills, organizational skills, and an attention to detail. Learn about grant writing, budgeting, and legal issues surrounding historical artifacts.
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AREAS

EMPLOYERS

STRATEGIES

MUSEUMS AND ARCHIVES CONTINUED

Join professional associations to have access to industry news and job information.
Attend relevant conferences, seminars, and trainings.
Earn the "Certified Archivist" designation.
Most curators specialize in a material or objects.
Be prepared to relocate to access the most employment opportunities.

ARCHAEOLOGY

Cultural resource management
Project archeologist
Research
Excavation
Field work

Consulting firms
Environmental/Engineering companies
Firms specializing in archaeological investigation
Federal, state and local government
Historic preservation societies
Government:
 United States Department of Agriculture
 Department of the Army
 Urban and city planning offices

Field positions require a bachelor's degree and previous field experience. Get involved with faculty research or other research programs.
Obtain a graduate degree for more opportunities and to direct field crews.
Be willing to travel and possibly endure adverse living/working conditions during field studies or excavations. Conditions and hours vary with the type of work or research performed.

GOVERNMENT

Administration
Cultural resource management
Surveying
Site management
Excavation
Research
Museum conservation
Legislative compliance review
Program management and evaluation
Impact Assessment:
 Social
 Environmental
Policy analysis
Urban planning
Translation/Interpretation
Immigration
Epidemiology

Federal agencies:
Bureau of Indian Affairs, Bureau of Land Management, Central Intelligence Agency Federal Bureau of Investigation, National Institutes of Health, National Park Service, Public Health Service, Smithsonian Institute, Tennessee Valley Authority, U.S. Army Corps of Engineers, U.S. Bureau of Reclamation, U.S. Department of State, U.S. Forest Service, Departments of: Conservation, Health and Human Services, Housing and Urban Development, and Natural Resources.

State agencies:
Historic preservation offices, Parks departments, Highway departments, and Medical examiners/Coroners

Learn federal or state application procedures.
A graduate degree generally required for higher level positions.
Gain related experience through internships in areas of interest.
Develop statistical, analytical, and computer skills and learn various research methodologies.
Get involved in campus organizations to develop leadership abilities and interpersonal skills.
Consider earning a minor or double major to qualify for particular areas of interest, (learn a foreign language for translating/interpreting positions).

AREAS	EMPLOYERS	STRATEGIES
<u>NONPROFIT</u> Administration Program management and development Fund raising/Development Grant writing Research Policy analysis Service delivery Volunteer coordination Community education Public relations and marketing	 Nonprofit organizations Social service agencies Hospitals and medical centers Private foundations: Ford Foundation International organizations: World Health Organization International Red Cross Special interest groups Trade or professional associations Libraries Educational institutions	 Seek multiple volunteer & internship positions to gain experience and build contacts in the field. Obtain leadership roles in relevant campus and community organizations. Develop strong communication and research skills. Learn how to write grants and gain an understanding of budgeting and fiscal management. Investigate term of service or service corps positions as a way to gain entry into the field. Research organizations' values to find a good fit with yours. Consider earning a graduate degree for more job opportunities and advancement.
<u>BUSINESS</u> Sales Customer service Public relations Marketing Management Human resources: Workforce diversity issues Insurance: Claims management Underwriting Real estate: Sales Property management	 Service providers Wholesalers Manufacturers Retail stores including: Department stores Specialty stores Discount stores Super retailers Online retailers Call centers Financial institutions Insurance companies Real estate companies Property management firms Apartment complexes Public relations departments of large companies or nonprofit organizations	 Develop career goals and seek relevant experiences to prepare for those goals. Earn a minor in business or supplement curriculum with business or communication courses. Obtain relevant experience through part-time jobs or internships. Work a part-time or summer job in a retail store. Demonstrate a willingness to take on additional responsibilities such as Assistant Manager. Participate in student organizations and seek leadership roles. Learn to work well with different types of people Develop a strong commitment to customer satisfaction. For sales, develop the ability to work well under pressure and be comfortable in a competitive environment. Be willing to start in a management-trainee program or other entry-level/developmental positions. When job searching, seek employers interested in hiring "any major." Understand the top skills employers desire and be prepared to demonstrate them, such as communication (oral and written), computer, interpersonal, leadership and teamwork, etc.

AREAS	EMPLOYERS	STRATEGIES
<u>COMMUNICATIONS</u> Documentary film production Photography/Photojournalism Journalism Writing/Editing Publishing	Colleges and universities Government agencies Government or private museums Local historical societies or sites Television and motion picture industry Internet media companies Independent production companies Publishing houses Newspapers and magazines Freelance/Self-employed	Minor or double major in a communications field. Develop excellent communication skills, both written and verbal. Submit articles or books for publication. Work for campus or student run publications. Demonstrate talent, persistence, assertiveness, competitive spirit, and enthusiasm. Compile a portfolio of writing, graphics and ideas. Develop strong computer skills. Obtain internship, summer or part-time experience with book, magazine, or newspaper publishers. Develop an attention to detail and ability to meet deadlines.

GENERAL INFORMATION

- Most professional anthropological jobs require a graduate degree. Those interested in anthropology may specialize in one of its four branches: archaeology, cultural anthropology, linguistics, or physical anthropology. Many subfields exist within the larger specialties such as forensic anthropology, a subfield of physical anthropology. Typically students take a general curriculum as an undergraduate and specialize through graduate studies. Ample preparation is advised as graduate school admissions are increasingly competitive.
- Those interested in Archeological may look for specialized field work within specific subgroups. These subgroups are divided by time periods and historicity; they include: enron mental, ethnoarcheology, landscape, household, marine, aviation, aerial, battlefield, commercial, industrial, salvage, experimental, forensic, and historic.
- As the demand for university/college faculty positions decreases, most openings will exist in consulting firms and government agencies. To increase your employment opportunities with a bachelor's degree, consider minoring or double majoring in another field such as sociology, business, urban planning, or public administration.
- Anthropology provides a solid background for a variety of graduate programs including law, medicine, forensics, or genetic counseling. Research admissions requirements and take prerequisite courses.
- Anthropology is good preparation for jobs that involve people skills and require an understanding of cultural differences.
- Spend a summer in field school or travel and study other cultures.
- Pursue research experience by working on faculty projects through independent study classes, as a student employee, or through other departmental programs.
- Gaining relevant work experience through internships, summer jobs, or volunteer positions is critical.
- Join professional associations such as American Association of Physical Anthropologists.
- Forensic anthropology has become increasingly popular as well as competitive. Career opportunities exist within the national network of state and county medical examiners and coroners. Training at the graduate level should include supplemental work in legal evidence, pathology, criminology, or forensic lab methods along with supervised casework.